

## INSTRUCTIONS

### INSTRUCTIONS FOR FILLING OUT PETITION FOR NAME CHANGE OF A MINOR CHILD OR CHILDREN

#### HEADING

- Enter the name of county where you are filing your Petition.
- Enter the **current** first, middle, and last name(s) of the minor(s) whose name(s) you want to change.
- Enter **your** name as the parent or guardian.
- The Clerk of the District Court will give you a case number when you file the Petition. You must include the case number on any papers you file.

#### BODY OF THE PETITION

Enter your full name in the first line in the body of the Petition. Enter the minor child(ren)'s **current** full name(s) in the second line. This paragraph does not have a number.

The numbers below give instructions for completing the numbered paragraphs with the same numbers in the Petition.

- Paragraph 1. Enter your complete address, including street address, city, and county of residence.
- Paragraph 2. Enter the minor child(ren)'s **current** full name(s).
- Paragraph 3. Enter the minor child(ren)'s complete address, including street address, city, and county of residence.
- Paragraph 4. Please refer to "Confidential Party Information Form" instructions below.
- Paragraph 5. Enter how you are related to the minor child(ren) (mother or father).
- Paragraph 6. Enter the name of the county in which you and the minor child(ren) reside and in which the Petition is to be filed.
- Paragraph 7. Enter the minor child(ren)'s **current** first, middle, and last names, followed by the minor child(ren)'s preferred **new** first, middle, and last names.
- Paragraph 8. Enter the first, middle and last names of the minor child(ren)'s other parent.
- Paragraph 9. Enter the reason(s) you wish to change the minor child(ren)'s name(s).

#### CLOSING PARAGRAPH

In the final paragraph enter the minor child(ren)'s **current** first, middle, and last names, followed by the minor child(ren)'s preferred **new** first, middle, and last names.

## **SIGNATURE**

- On the first line print your first, middle, and last names.
- On the second line write your first, middle, and last names.
- On the third line enter your street address.
- On the fourth line enter the city, state, and ZIP code where you live.
- On the fifth line enter your telephone number, including the area code.

## **CONFIDENTIAL PARTY INFORMATION FORM**

### **HEADING**

- Enter the name of county where you are filing your Petition.
- Enter the ***current*** first, middle, and last name(s) of the minor(s) whose name(s) you want to change.
- The Clerk of the District Court will give you a case number when you file the Petition. You must include the case number on any papers you file.

### **BODY**

- Enter the ***current*** first, middle, and last name(s); gender(s); and date(s) of birth of the minor(s) whose name(s) you want to change.